

POSITION PURPOSE AND PRIMARY OBJECTIVES

Purpose

This role is responsible for providing clinical and technical assistance to the Anaesthetist during induction of, maintenance of and emergence from anaesthesia and to provide assistance and support to the theatre team.

Objectives:

- To provide assistance to the Anaesthetist
- To ensure the equipment and stocks required are maintained
- To take on the role of third person in the operating theatre when appropriate
- To ensure continued education and personal development.

KEY PERFORMANCE INDICATORS (KPIs)

PERFORMANCE INDICATORS

Support theatre team and carry out checks as required

- Carry out anaesthetic machine checks according to ANZCA level 2 & 3 standards
- Select and prepare medical supplies required for the anaesthetic list according to specialty
- Assist the anaesthetist to insert intravenous lines and administration of intravenous fluids and invasive monitoring
- Assist the anaesthetist with the administration of anaesthesia to patients
- Assist the anaesthetist with the maintenance of anaesthesia throughout operative procedures.
- Support the anaesthetist with airway management including difficult airway equipment and techniques
- Assist the anaesthetist in emergency situations including administration of emergency drugs under the supervision of the anaesthetist
- Assist and support the theatre team during the operative procedure when appropriate
- Maintain accurate documentation for effective patient safety, clinical management and charging.

Ensure patient support is available as required

- Carry out patient safety checks and handover relevant information to the theatre team
- Reassure patients and check whether they have any medical conditions that could create problems under anaesthesia
- Observe patients and monitor their vital signs before, during and after the operation
- Assist with patient emergence from anaesthesia.

GENERAL

Participate in quality improvement

- Recognise and act upon all opportunities for quality improvement
- Participate in quality improvement processes, quality activities and be accountable for following work routines, policies, procedures and expected standards.

Constant performance improvement through personal and professional development

- Continues to pursue opportunities and enhance knowledge and skills appropriate to the area of work
- Meets Mercy Hospital skill competency requirements, such as, but not limited to; fire, evacuation and health and safety training
- Participate in annual performance reviews and personal professional development planning.

Communicate and engage within the organisation	<ul style="list-style-type: none"> ▪ Actively participates in staff meetings ▪ Actively contributes to Executive functions and responsibilities-organisational-wide ▪ Contributes to a supportive work environment ▪ Communicates with patients, families, colleagues and visitors in a professional manner.
Acknowledge and maintain work place health and safety procedures	<ul style="list-style-type: none"> ▪ To take all practicable steps to ensure personal safety, and the safety of others, while at work, according to the department's and the Hospital's health and safety policies, procedures and systems. ▪ Adheres to current and relevant infection control practices maintaining a safe environment for both patients and staff ▪ Takes initiative and identifies, reports and resolves issues that may cause harm to themselves or others in the organization.
Support Mercy Hospital in its role as an essential service provider	<ul style="list-style-type: none"> ▪ Mercy Hospital is an essential service and as such all staff must make every effort to come to work as long as it is safe to do so ▪ Facilitating an emergency plan activation or adverse weather situation may require the use of a "phone tree". Each staff member will have a list of phone numbers and addresses of others in their department. In the event of adverse weather or an emergency staff may be required to ring others in their department or assist each other with transport.

RELATIONSHIPS

Reports to:
Anaesthetic Technician Coordinator

Direct Reports:

Internal Relationships:
All Staff, HoD, Team Leaders

External Relationships:
Patients

PERSON SPECIFICATIONS

Work Qualifications/Skills

- New Zealand Certificate of Proficiency in Anaesthesia Technology or equivalent
- Practising Certificate issued by the Medical Sciences Council
- Be a member of the New Zealand Anaesthetic Technicians' Society
- CPR to Level 6.

Skills, Knowledge & Experience

- Be competent in technical, measuring and computer skills
- Excellent observational and crisis management skills
- Good communication and people skills
- Possess knowledge of medico-legal and ethical responsibilities
- Anaesthetic technicians need to have a comprehensive understanding of operating theatre procedures, sterile field and infection control principles, anatomy, physiology, and biophysics
- Excellent knowledge of anaesthetic machines, procedures, drugs and related equipment
- Understand emergency procedures and possible medical conditions associated with anaesthesia such as malignant hyperthermia.

Essential

- Have the ability to work independently as well as being a fully integrated member of the theatre team

Desirable

Physical Requirements

Standing, walking, bending, sitting, stairs, simple grasping, fine manipulation, operating machinery equipment, lifting, overhead reaching, carrying, pushing/pulling, twisting, climbing, balancing, crouching, squatting, other reaching.

Mercy Hospitals Mission

Exceptional care that makes a difference to our patients and community.

Mercy Hospitals Values

Hiranga - Excellence

We do our best every day, learning continually.

Atawhai - Care

We respond to others with empathy, kindness and expertise.

Whakaute - Respect

We interact respectfully with others.

Kotahitaka – Collaboration

We work together for the common good.

Workplace Contribution

Mercy Hospital is committed to its obligations under the Treaty of Waitangi. Employees are required to give effect to the principles of the Treaty of Waitangi - Partnership, Participation and Protection.

Health and Safety

Mercy Hospital is committed to achieving the highest level of health and safety for its staff. All employees are expected to take initiative and identify, report and resolve issues that may cause harm to themselves or others in the organization. As an employee of Mercy, the health and safety of clients and colleagues, as well as your own, is your responsibility. You are expected to work safely at all times, and to actively participate in health and safety programs in your area. It is expected that you will report all accidents or potential hazards to your manager.

To participate in and comply with the requirements of the Health & Safety at Work Act 2015 and associated Mercy policies:

- Work practices ensure safety for self and others;
- Advice or assistance is sought before commencing an unfamiliar work practice;
- Hazards are identified, control plans documented, and hazards eliminated, minimised or isolated;
- Comply with Mercy Hospital incident reporting policy and Health & Safety Policy;
- Emergency management procedures and compulsory / compliance education and training completed;
- Demonstrates knowledge of the health and safety database.

Quality and Risk

Mercy Hospital is committed to the concept of quality improvement. As an employee you are required to actively participate in quality improvement and risk management, both at a professional level and service level. You are also required to participate in CQI and risk programmes as an integral part of your position.

Personal Responsibilities

- Respect the Shared Purpose and Values of Mercy Hospital
- Be familiar and with Mercy Hospital policies and procedures
- Be responsible for own ongoing education and skills required in designated role
- Demonstrate an understanding and applicability of confidentiality of information regarding patients, employees and hospital business at all times.